

Black History Month Grant Application **DRAFT**

Submission ID: 6845

Introduction

Thank you for your interest in the Black History Month (BHM) Grant Application. Please read through the instructions and BHM Grant policies carefully before beginning your application. For more information about the BHM Event Grant, please visit the [History and Heritage Months page](#) on the Multicultural Student Center website. If you have trouble with the form or have any questions, please email the BHM/LHM Planning Committee at bcc@studentaffairs.wisc.edu.

BHM Grant Application Eligibility

Applicants must be either a **current UW-Madison student** who plans to be enrolled on-campus for spring 2027, OR a **UW-Madison Registered Student Organization** in good standing with SOLI.

The event must:

- Celebrate, explore, or engage with Black culture, Black history, or issues affecting Black communities
- Align with one of our three theme areas
 - Visibility and Representation: Events that celebrate cultural icons/leaders or expressions of culture
 - Dialogue: Events that include guided discussion among attendees as a central activity
 - Intercultural Educational: Events that inform and educate attendees on a topic
- Be open and advertised to all students
- Take place in Madison
- Take place during February 2027

Funding Policy

The BHM Grant will fund:

- Space Rental (on-campus only)
- Equipment Rental
- Food and Beverages
- Honorarium (with proper contracts and W9 documentation completed 6 weeks in advance)

The BHM Grant will NOT fund:*

- RSO's not in good standing with SOLI
- Events with alcohol
- Travel/Transportation
- Fundraisers
- Re-useable supplies
- Tax
- Reimbursements

*This is not an exhaustive list.

Number of Grants and Awards

Three grants are available for up to \$1,000.

Deadline

Grant applications must be submitted between Monday, October 5, 2026 and Sunday, November 1, 2026 at 11:59 pm.

Contact Information

Primary Contact Name: *

Primary Contact Wisc Email: *

If you are submitting an application on behalf of a Registered Student Organization, what is your position in the RSO?

Secondary Contact Name:

ONLY REQUIRED IF YOU ARE SUBMITTING ON BEHALF OF AN RSO

Secondary Contact Wisc Email:

ONLY REQUIRED IF YOU ARE SUBMITTING ON BEHALF OF AN RSO

Secondary contact's position in the RSO:

ONLY REQUIRED IF YOU ARE SUBMITTING ON BEHALF OF AN RSO

General Event Information

Please list as much information you have. If you don't yet have a name/date/time put an estimate or tentative title.

Is this application being submitted on behalf of a Registered Student Organization? *

☐ Yes

☐ No

If yes, what is the full name of the RSO? Please spell out any acronyms. AND include a link to your RSO's WIN page. *

Please write NA if you are not submitting on behalf of an RSO.

If you are collaborating with any other RSOs on this application, please list them here. *

Please write NA if you are not collaborating with other RSOs.

Event name: *

What is the date your event? *

What is the start AND end time of your event? *

Event location: *

Please include a room number or name.

Has the location been reserved? *

☐ Yes

☐ No

☐ Reservation request submitted

Event location does not need to be reserved to submit your application.

Total Expected Attendance (including non-UW Madison attendees): *

Expected Number of Student Attendees: *

Event Details

Please select the type of category your event fits with. Select all that apply. *

☐ Lecture/Speaker

☐ Workshop

☐ Cultural Celebration

☐ Performance

☐ Discussion

☐ Book Club

☐ Other

Please provide a description of the event. Be sure to describe the logistics, program, performance/speaker, etc. *

(Maximum words: 1000)

Please provide a brief timeline of the event. *

Example

- 4pm - Set-Up
- 5pm - Check-in
- 5:30pm - Opening Remarks
- 6pm - Dinner
- 7:30pm - Closing Remarks
- 8pm - Clean-Up

How does your event celebrate, explore, or engage with Black culture, Black history, or issues affecting Black communities? *

All events must align with one of 3 theme areas for BHM. Which theme does your event align with? *

- ☐ Visibility and Representation: Events that celebrate cultural icons/leaders or expressions of culture
- ☐ Dialogue: Events that include guided discussion among attendees as a central activity
- ☐ Intercultural Educational: Events that inform and educate attendees on a topic

Please explain how your event aligns with the theme you selected in the prior question. *

Budget Request

Grant will fund:

- Room reservation
- Food
- Supplies
- Honorarium
 - All inclusive: no lodging or travel booking
- Printing and Advertising Materials
- Rentals

Please enter amounts for each budget item.

Room reservation *

If no cost, enter 0.

Please detail the room reservation fees. *

Please write NA if not applicable.

Food *

If no cost, enter 0.

Please detail the food purchases. Include the caterer or store, tip/delivery fee, and an itemized list of what will be purchased. *

Please write NA if not applicable.

Supplies *

If no cost, enter 0.

Please detail the supplies to be purchased and their individual costs. *

Please write NA if not applicable.

Honorarium (Funding paid directly to a speaker or performer) *

If no cost, enter 0.

Please detail who or which entity would receive the honorarium. *

Please write NA if not applicable.

Printing and Advertising *

If no cost, enter 0.

Please detail who or which entity would receive the honorarium. *

Please write NA if not applicable.

Rentals *

If no cost, enter 0.

Please detail the rentals that would be paid for. *

Please write NA if not applicable.

What is the total budget needed for this event? *

If you have other sources of funding, such as other grants or co-sponsors, please detail the sources and the amounts provided. *

Please write NA if not applicable.

What is the total amount you are requesting from the BHM grant? *